

GEOC Steering Committee  
Wednesday, March 10, 2010  
8:30 am, AAUP Conference Room

Attending: Carissa, Mark, Phoebe, Jason, Kate, Debbie

- I. Updates 8:30 – 8:45
- a. Stewards (Phoebe): Still no new Stewards or meetings scheduled, but they will organize for the GMM after Spring Break.
  - b. SEVIS (Jason): Student Council is still waiting for survey results. It has been sent out, but no members of Steering have seen it yet.
  - c. Labor Council (Carissa): Some unions have been having trouble negotiating with the university. One has filed a case that will be heard on April 7<sup>th</sup> and we may be asked for solidarity regarding this issue. Additionally, we are working towards all unions on campus having matching contract expiration dates.
  - d. Other issues (Mark) In the OTL there are 2 GRAs who are not covered but are being overworked. Debbie Smith in the office contacted us to see if we could assist. Mark is looking into this and stressed how we need a Grievance Chair. In the English department, some members have not had their contracts renewed, and we will be looking into whether or not this is a violation of their contract, as few departments guarantee contracts for more than one year.
- II. Dues Increase Stuffs 8:45 – 9:10
- a. Do we want to vote on options or just give them one thing to look at? One option: the phase-in.
  - b. How does the e-mail look? Debbie suggested reemphasizing the GMM at the end and adding a dollar-amount comparison instead of solely percentages. Phoebe suggested adding a thank you for your consideration. Carissa suggested double checking all of our numbers. Jason suggested adding that members can bring their questions to the GMM. Mark suggested we sign it and will post a copy to the website. Carissa or Devon will primarily respond to any emailed questions.
  - c. What do we focus on when organizing?
    - i. Dollars per check
    - ii. Raises from last year
    - iii. Positive things GEOC does, like Teaching and Travel Awards
- III. GMM 9:10 – 9:35
- a. When? April 1, 2010 (11:30 am)
  - b. Location? Hilberry room A (Student Center, Second Floor)
  - c. How are we getting bodies there? An ad in the South End, if financially viable, Facebook message, display cases, and flyers in buildings and mailboxes. Jason will flier FAB, Kate in Manoogian and Debbie in the Cohn building. We should look into posting at the gym and asking Lisa if she can post in Purdy-Kresge.
  - d. What food during? Pizza, either Costco (5) or Epicurus (7), three cases of Pepsi-brand pop and water.

- e. How does the flyer look? Corrections were made including changing the time, advertising food and eliminating the budget as a topic.
- f. Agenda?
  - i. Overview of the Year
  - ii. New Leaders
  - iii. Dues Increase
  - iv. Anything Else? Add to the ballot how you heard about the meeting and why you came.

IV. Teaching and Travel Awards 9:35 – 9:45

- a. This is what we required in apps before
- b. What should we require now?  
Travel: Add a 750 word limit to the letter of support and inform membership that there will be one award per pay tier, but we will advertise it as per group.  
Teaching: Applications must include:
  - a cover letter including teaching responsibilities, why you deserve it and your teaching philosophy. limit: 1 page
  - SET scores
  - 2 letters of recommendation from students, no more, no less. limit: 1 page each
  - all courses and semesters you have taught, including the UG bulletin's description of each class. limit: 1 page.
  - proof of effectiveness, which includes ONE of the following: a short sample of student writing, SET comments, syllabus, or anything else that proves the instructor's effectiveness.
  - support allocation form
- c. When do we want them due? by 4:30pm Thursday, April 1<sup>st</sup>
- d. When do we want to notify people? by Friday

In other news, we have 59 responses so far on our OEP survey.

V. Schedule Organizing sessions with Mark 9:45 – 9:50